

**1. Aim: The aim of the Municipal Expert Panel is to create knowledge and its effective delivery for the development and management of urban infrastructure, specifically towns and cities**

## 2. Purpose of the Group

In supporting the Institution of Civil Engineering's (ICE) charter to foster and promote the art and science of civil engineering, the purpose of the Municipal Expert Panel is to provide professional leadership for the development and application of knowledge relating to the built environment. The Panel should focus in the following areas:

- Show how public works infrastructure can improve our communities' health and quality of life, supporting suitable and resilience development in the context of changing demands.
- Providing ICE Learned Society and ICE Members with expertise on the built environment of our towns and cities.
- Devising and managing project groups associated with the development of urban infrastructure and in the context of ICE Learned Society strategy/campaigns.
- Producing best practice guides on various civil engineering topics drawing on the Panel's network including contacts through the International Federation of Municipal Engineering (IFME).
- Presenting ICE's views on local, regional and central government infrastructure policy.
- Giving advice on Professional Reviews with prospective members.
- Helping to agree and maintain standards
- Collaborating with professional and representative bodies from other disciplines related to the urban/built environment, including non-infrastructure bodies.
- Coordinate internationally with related professional bodies to provide knowledge and best practice guidance and understanding through the ongoing relationship with the IFME and its mission, vision and activities.

## 3. Objectives

- To co-ordinate activity for the breadth of the campaigns for 2017-2019
- To designate project groups, assign a draft scope and deliver the outputs
- To recommend further activity as identified by ICE project groups
- To fulfil the IFME Presidential process, plan and deliver the Triennial Congress in 2021

## 6. Reports/escalates to:

ICE Learned Society Committee

## 7. Frequency of meetings

- Quarterly
- Alternate meetings by conference call

## 8. Governance Secretariat

The secretariat function will be provided by ICE Engineering Knowledge. Meetings will be minuted with action points agreed and progress reviewed at each meeting.

- Papers will be circulated at least five working days in advance of a meeting
- Notes and actions will be recorded and circulated within five working days following a meeting

## 4. Membership

**Chair:** John Pelton  
**Vice Chair:** Ken Aitken  
 Damian McGettrick  
 Ian Jenkinson  
 John Thomson (IFME, President 2018-2021)  
 Nicole Metje  
 Paul Keeble  
 Robert Huxford  
 Neil Humphrey  
 Steven Holcroft  
 Kim Faithfull-Wright  
 TBC  
 TBC

Secretariat: Rabinder Phull

## Region:

South West  
 Scotland  
 West Midlands  
 West Midlands  
 Scotland  
  
 West Midlands/Academic Member  
 Wales  
 South East  
 North East  
 North West  
 London  
 East Midlands and East of England  
 Northern Ireland

## 5. Remit

- Future cities
- Urban infrastructure at a local level
- Support the continuation and sustainable development of life in communities
- Activities including that for planning, streets, parks and public works, the reusing and processing of materials, and disposal of residual waste
- Under street infrastructure
- The impact of digitisation – smart infrastructure

## 9. Key Interfaces

### ICE:

- Asset Management Expert Panel
- Information Systems Expert Panel
- Structures Expert Panel
- Geospatial Engineering Expert Panel
- Transport Expert Panel
- Resource Management Expert Panel
- Energy Expert Panel

### External:

- Chartered Institution of Highways & Transportation (CIHT)
- Royal Institute of British Architects (RIBA)
- Royal Institution of Chartered Surveyors (RICS)
- Royal Town Planning Institute (RTPI)
- Trees & Design Action Group
- Institute Electrical Engineers
- Future Cities Catapult
- Transport Systems Catapult
- Digital Catapult
- Academy of Medical Sciences
- Urban Design Group
- Energy and Utilities Alliance
- Institution of Engineering and Technology (IET)

## 10. Quorum

- Meetings are quorate with industry and academia from across the breadth of the built environment professions.
- Non ICE members may be invited to attend the meeting or join the Panel as appropriate.
- A minimum of 50% attendance is required for a meeting to be quorate.