

UK Regional Affairs Committee Terms of Reference

Purpose

To steer ICE's UK regional strategy

Accountabilities

1. To develop ICE's UK regional strategy and policies for approval by the Trustee Board
2. To ensure that ICE's three-year Plan is delivered through the Regions appropriately or if not to implement change to ensure that it is supported
3. To review and comment on the proposed budget for ICE UK Regions for approval by the Trustee Board
4. To share best practice between ICE's UK Regions
5. To summarise requirements for civil engineering policy affecting the UK Regions
6. To resolve UK Regional issues and ensure the Trustee Board considers them in its deliberations.
7. To determine the strategic priorities for UK Regions. These priorities will guide preparation of Regional Business Plans
8. To coordinate relations with Regional Government and other Institutions/Organisations
9. To advise on policy relating to regional visits by the President and Senior Vice President
10. To initiate and oversee projects and programmes for ICE UK Regions as a whole, subject to budgetary constraint and in line with the ICE three year Plan
11. To provide the preferred conduit for communication between individual members (UK registered) and the ICE
12. To develop and maintain a model constitution for all UK Regions
13. To oversee the delivery of Public Voice strategies in the devolved and English regions, in compliance with ICE governance arrangements
14. To provide an annual report to the Trustee Board and Council covering its activities for each calendar year

Membership

Trustee Board member holding the portfolio of UK Regions (Chair)

Chairs of UK Regions

UK Regional Council Members

Corresponding member: Chair GSNet

Term of service

Members serve as long as they are a Regional member of Council or a Regional Chair, as the case may be. To provide continuity Regional Chairs will be invited to attend the UKRAC meeting immediately prior to them taking office as Chair and the one immediately following the end of their term of office.

Secretariat

Director Membership, Director UK Regions. Other Directors and staff attend in response to the agenda of the day.

Meetings

The committee will normally meet 4 times a year (November, March, June, September).

Other

At least once a year, the Committee should review its own performance and terms of reference to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the Trustee Board for approval.