

# UK Register of Ground Engineering Professionals application form



**Iom<sup>3</sup>**  
The Institute of Materials,  
Minerals and Mining

**ice**  
Institution of Civil Engineers

## Grade of registration

Indicate the grade of registration for which you are applying.

Professional:		Specialist:		Adviser:	
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## Personal details

Surname:		Title:	
Other names:		Date of birth:	

## Home address

Address line 1:			
Address line 2:			
Address line 3:		Telephone:	
Country:		Postcode:	

## Employment

Employers name:		Position held:	
Address line 1:			
Address line 2:			
Address line 3:		Telephone:	
Country:		Postcode:	
E-mail:			

## Email address

Contact email address:	
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## Membership of host Institution/professional body

Grade of membership:		Membership number:	
Name of professional body / Institution:			
Grade of membership:		Membership number:	

## Sponsor's details\*

Full name:		Name of professional body / Institution:	
Full name:		Name of professional body / Institution:	

\*If submitting a Professional Grade application within 12 months of chartership validation your RoGEP sponsors must have sponsored your Chartership application.

## Main area(s) of expertise

Select at least one, but no more than four, main area(s) of expertise. These have been created in order to have your application assessed by Assessors with similar expertise. You are not registered under the areas of expertise but one of the three grades only. If submitting a Professional Grade application within 12 months of chartership validation you do not need to complete this section.

Applicant's main area(s) of ground engineering expertise	Coastal/Marine/Offshore:		Materials and earthworks:	
	Contaminated land/ and/or landfill engineering:		Mining and/or Quarrying:	
	Engineering Geology and/or Hydrogeology:		Soil and/or Rock Mechanics:	
	Foundations and/or Retaining Structures:		Slopes – Soil and/or Rock:	
	Ground Investigation:		Underground works:	
	Ground Treatment:			
	Other (please specify):			

**With the exception of applicants submitting Professional Grade applications within 12 months of chartership validation please ensure you have included the following with your completed and signed application form**

A concise CV outlining your academic qualifications and career to date (except for combined applications for Professional Grade of register with chartership qualification)	
Two Sponsor's Statements (Form 3928, these should be sent directly to <a href="mailto:registers@ice.org.uk">registers@ice.org.uk</a> or in sealed envelopes with your application)	
A record of Continuing Professional Development in accordance with the requirements of your host institution.	

**Application Fee - Details available on the ICE website ([www.ice.org.uk/registerfees](http://www.ice.org.uk/registerfees))**

<p><b>1. Pay Online - (Should you wish to follow this method then payment must be made before sending your application)</b></p> <p>You are now able to pay for your <b>UK RoGEP application</b> via the ICE website using a debit or credit card. To pay online please go to <a href="http://www.ice.org.uk/registerfees">www.ice.org.uk/registerfees</a> and select the pay online button located next to the application fee you wish to pay.</p> <p>Please note you will be asked to log into your <b>MyICE</b> account before being redirected to the secure payment system. If you are not already registered with <b>MyICE</b> please register online. Once you have paid online you will receive a payment confirmation email from the ICE which contains an eight digit reference number (please provide this reference number below).</p> <p><b>Reference Number:</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	
<p><b>2. Pay with application</b></p> <p>If you wish to pay by Cheque, please make the Cheque payable to 'Institution of Civil Engineers'.</p>	

## Important undertaking to be signed by the applicant:

I apply for admission to the UK Register of Ground Engineering Professionals. I declare the information in this application to be true and correct to the best of my knowledge and belief. I agree to the objectives of the Register and I agree to be bound by the rules of professional conduct of my parent institution/professional body.

<b>Signed:</b>		<b>Date:</b>	
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If this form has been completed and sent electronically, then your email address is acceptable, in lieu of signature, if forwarded from the email account indicated above.

**Data Protection Act (DPA) 1998:** The Institution of Civil Engineers and Thomas Telford Ltd maintain data on all members. We also maintain data on non-members who use our services. This includes addresses, email addresses, professional history and interest where notified. This will be used confidentially for normal purposes, including subscription collection, mailing of publications and notification of conferences and events. Overseas members may have their data transferred to International Country representatives for administration of local events in their country of residence. Members data will also be shared with the ICE Benevolent Fund.

We also use the information to target journals, training and other services we provide. If you do not wish to receive information of this type, please inform the Data Protection Officer, in writing or at the email address given below. We generate significant income on your behalf from carefully screened third parties who can offer you services; we only arrange this where we believe most of our members and customers will welcome the opportunity. This helps pay for enhanced services. If you do not wish to receive such information, please inform the Data Protection Officer, in writing or at the email address given below.

If you have any queries regarding data protection, please contact The Data Protection Officer, The Institution of Civil Engineers, One Great George Street, Westminster, London SW1P 3AA, or email [dataprotection@ice.org.uk](mailto:dataprotection@ice.org.uk)

## Appendix A: Personal Statement, achievement of attributes

For applicants submitting a standard application, please indicate below how, with examples of your work experience and career to date, you have achieved the attributes, set out in Appendix A of the [RoGEP Guidance](#) and relative to the grade of registration for which you are applying.

- You should also demonstrate an appreciation of the role of ground engineering within multi-disciplinary projects.
- As this provides the basis for assessing your personal competence it should detail your personal role in the ground engineering projects described.
- The Personal Statement should total no more than 1500 words.

For those applicants submitting Professional Grade within twelve months of becoming chartered, please reference the section, page and paragraph within your chartership reports where the demonstration of each attribute can be found.

<b>1. Innovation</b>
<b>2. Technical Solutions</b>
<b>3. Integration</b>
<b>4. Risk Management</b>
<b>5. Sustainability</b>
<b>6. Management</b>

Please complete electronically and send to [registers@ice.org.uk](mailto:registers@ice.org.uk). Alternatively, send by post to:

**Professionalism and Registers Executive,  
Institution of Civil Engineers, One Great George Street,  
London, Westminster, SW1P 3AA, UK  
T: +44 (0)20 7665 2192 W: [www.ice.org.uk/rogep](http://www.ice.org.uk/rogep)**