

**Institution of Civil Engineers, Hong Kong Association
Special General Meeting (SGM)
Held on 16 March 2023 at 7:00pm
At Diamond Room, 5/F, The Cityview, 23 Waterloo Road, Yau Ma Tei, Hong Kong**

Present

Committee of ICE Hong Kong Association, Session 2022-2023

Mr Louis Wong (Fellow)	Chairman, Session 2022-2023
Mr Ambrose Cheong (Fellow)	Vice Chairman, Session 2022-2023
Mr Percy Hau (Member)	Honorary Secretary, Session 2022-2023
Dr Eric Li (Fellow)	Immediate Past Chairman
Mr Kenneth Kwok (Member)	Committee Member, Session 2022-2023
Ms Winnie Lai (Member)	Committee Member, Session 2022-2023
Mr Chris Lau (Fellow)	Committee Member, Session 2022-2023
Mr David Mak (Member)	Committee Member, Session 2022-2023
Mr Sammy Ng (Member)	Committee Member, Session 2022-2023
Mr Raymond Tang (Fellow)	Committee Member, Session 2022-2023
Ms Linda Hui (Member)	Co-Opted Member, Session 2022-2023
Mr Yik Chong Lam (Fellow)	Co-Opted Member, Session 2022-2023
Mr Andy Wong (Fellow)	Co-Opted Member, Session 2022-2023
Mr Chevy Chan (Graduate)	Chairman, Graduates and Students Division, Session 2022-2023

ICE Hong Kong Regional Support Team

Mr Kai Hong Wan (Member) Regional Director, Hong Kong

ICE Hong Kong Association members

Refer to Appendix I



Minutes of Meeting

Item No.	Descriptions
1.	Meeting Open
1.1	The Special General Meeting (SGM) of the Institution of Civil Engineers, Hong Kong Association (ICE HKA) was opened by the Honorary Secretary, Mr Percy Hau, at 7:00 pm, after he declared that 40 Corporate members were present, which had met the required quorum of 30 Corporate Members.
2.	Purpose of Special General Meeting
2.1	The purpose of the SGM, as explained by Mr Percy Hau, was to consider and approve the proposed amendments to the ICE HKA Constitution.
2.2	The revisions were aimed at streamlining the current operations of the institution and better reflecting its core values.
2.2	The proposed changes were first reviewed and agreed upon by the ICE International Committee on 12 December 2022.
2.3	A consultation with ICE HKA members on the proposed amendments was then conducted from 4 January 2023 to 6 February 2023.
2.4	The marked-up version of the ICE HKA constitution showing the proposed changes and commentary was issued to all ICE HKA members along with the announcement of the SGM. Members could access the marked-up version of the constitution during the SGM by scanning the QR code on the SGM Agenda paper distributed to each member.
3.	Proposed Amendments
3.1	<p>During the meeting, Mr Percy Hau briefly described the proposed amendments to the Constitution, which mainly included:</p> <ul style="list-style-type: none"> ● accepting electronic nomination and vote for the Committee Election (Clause 16), ● adopting gender-neutral language throughout the constitution (including the title "Chairperson" in place of "Chairman"), ● increasing the number of elected committee members by two (Clause 11), ● adding misconduct procedures to protect ICE members and staff against discourteous and disrespectful behaviour (Clauses 29 to 31), ● deleting or amending certain clauses to reflect the result of the ballot organised by ICE headquarters on 13 July 2021, which re-designated Technician Members as Corporate Members with full voting rights, and ● making textual or editorial amendments to improve the clarity and consistency of the Constitution.
4.	Adoption of the Proposed Amendments

4.1 After inviting the floor for comments or inquiries on the proposed amendments to the constitution, Mr Percy Hau received no question from the attendees.

4.2 He then invited a proposer and a seconder to adopt the motion of approving the proposed amendments presented in the marked-up version of the ICE HKA Constitution. Mr Yik Chong Lam (FICE) proposed to adopt the motion, which was seconded by Mr Ying Kit Ho (FICE).

4.3 Each Corporate Member present was given a green card for voting. Mr Percy Hau invited all Corporate Members to put up their green cards if they agreed to adopt the motion. After counting, all Corporate Members were invited to put up their green cards if they objected to adopting the motion.

Upon counting, a total of 41 members agreed and no member objected to adopting the motion. Mr Percy Hau announced that the motion was adopted and the proposed changes to HKA Constitution were approved with immediate effect.

[Post-meeting note: A total of 44 Corporate Members were present at the SGM.]

5. Any other business

5.1 There being no other business, Mr Percy Hau declared that the meeting was closed at 7:10 pm.



Appendix I: Attendees list (list of ICE Hong Kong Association members who signed up the Attendance Record Sheet in alphabetical order of surname)

No.	Surname	Forename	Membership number	Membership grade
1	Castka	Gillian Hancer	43181878	Member
2	Chan	Patrick Wing Tung	42867113	Fellow
3	Chan	Wan Yan Victoria	60750712	Member
4	Cheung	Yan Long	85488719	Member
5	Chung	Lok Chin	50232226	Member
6	Chung	Wing Kee Philip	46341265	Member
7	Fung	Ka Yi Nickola	72636801	Member
8	Ho	Ying Kit	50059178	Fellow
9	Jim	Holman	90556096	Member
10	Kwan	Ho Chun Victus	67595420	Member
11	Lam	Hiu Yim	93544173	Member
12	Lau	Wai Leung	50647968	Member
13	Lau	Wui To	85310433	Member
14	Lee	Chi Ming	45305790	Fellow
15	Lee	Ping Kuen	46752448	Fellow
16	Lee	Pui Sang	90521661	Member
17	Leung	Wah Ming	46784846	Member
18	Li	Bryan	61132795	Member
19	Li	Kar Hang Davis	85196264	Member
20	Lin	Shengyi	93614739	Member
21	Ng	Betty Fung Yee	60467375	Member
22	Ng	Wai Keung	47583544	Fellow
23	Ng	Cheuk Wai Alex	65157034	Member
24	Soni	Jitendra Kumar	72154614	Member
25	Tang	Zhe	93513211	Member
26	Thompson	Maxwell	93602563	Graduate
27	Tse	yan yan	64252121	Member
28	Wei	Xiejun Ray	82918122	Member
29	Wong	Yuet Ho	93575074	Member
30	Yau	Ka Ki Jacky	93511327	Member
31	Yu	Wai Pong	61560565	Member
32	Cheung	Hinson	-	Non-member, on behalf of Dr Dean Lewis (Honorary Legal Advisor)