

Application to become a supervising civil engineer (ICE Training Scheme / mentor (ICE Mentor Supported Training))

This is an application to become a supervising civil engineer (SCE), mentor or both. SCEs should consult the [ICE Training Scheme & guidance](#) and mentors should consult ICE [Mentor-supported training & guidance](#) before completing this form.

Please note: An SCE shall be in such a position of responsibility as will empower him/her to direct training according to the ICE Training Scheme, and to exercise such supervision as will enable the trainee to take the appropriate Professional Review.

A Mentor shall exercise such supervision that will enable the trainee to take the appropriate Professional Review following completion of mentor supported training.

Please select which application this is for:

Personal Details

ICE Membership/Account no:		Current grade: (If applicable)	
Surname:		Title:	
Other names:			
Job Title:			
Work email address:			

Office Address

Approved Employer (Company name)			
Address line 1:			
Address line 2:			
Postcode:		Telephone:	
Country:			

Important Undertaking to be signed by the applicant:

I wish to be registered as **Choose an** to be responsible for overseeing and personally monitoring the training of members in accordance with the Institution's guidelines and requirements. I undertake to inform the ICE when I am no longer in a position to discharge these responsibilities.

Signed:		Date:	
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General Data Protection Regulation (GDPR)

The Institution of Civil Engineers and Thomas Telford Ltd maintain data on all members. We also maintain data on non-members who use our services. This will be used confidentially for normal purposes, including subscription and donation

collection, mailing of publications, contract fulfilment when purchasing TTL products and services and notification of conferences and events.

Personal data relating to ICE membership may be stored securely in perpetuity for historical purposes. Personal data relating to non-members and/or TTL customers will only be held for as long as needed to fulfil the purpose for which it was collected.

For more information on how and why we collect and use personal data and your rights as an individual please review the [ICE Privacy Notice](#).

Please return your application, an up-to-date CV and a copy of your CPD record* to your appropriate Membership Recruitment Team (MRT). You can find their details by selecting your region on our website - www.ice.org.uk/nearyou

*** We would normally expect a current and up to date Development Action Plan and at least 1 current and full year Personal Development Record.**

SCE applications only

Declaration by Director or equivalent

I approve of the above proposal and confirm that we will support the applicant in discharging the duties and responsibilities of an SCE, until such time as the ICE is notified otherwise.

Signed:		Date:	
Name:		Position:	

ICE REGIONAL STAFF USE ONLY

MRT Recommendation for approval of SCE/mentor to the IPD Panel

SCE <input type="checkbox"/>	Recommended <input type="checkbox"/>	SCE/mentor visited and briefed on:	
Mentor <input type="checkbox"/>	Not Recommended <input type="checkbox"/>		
Comments:			
MRT signature:		Date:	
MRT name:			