

## INDIVIDUAL AWARDS

These awards for graduates and apprentices recognise the rising stars of the profession. They are an opportunity to showcase the individual excellence, achievement and commitment of talented early career professionals across the South West.

Please read through the application pack (*Call For Entries*) before filling in this form. Direct any queries to [ICE South West](#).

To fill in this form use Acrobat Reader for best results ([download here](#)) before saving and returning it.

## ENTRY FORM

**STEP 1—CONFIRM** your intention to submit an entry via email to [ice.southwest@ice.org.uk](mailto:ice.southwest@ice.org.uk) by **Thursday 28 March 2024**. Include the name of the nominee, company, award category and nominator's details.

**STEP 2—COMPLETE** all sections of this form.

**STEP 3—SUBMIT** the signed form along with the required materials to [ice.southwest@ice.org.uk](mailto:ice.southwest@ice.org.uk) before **5pm on Tuesday 30 April 2024**.

## ELIGIBILITY AND JUDGING CRITERIA

Nominees must be a member of the ICE. They must be a current apprentice or graduate or have been an apprentice or graduate during 2023. The Judging Panel will be looking for entries that clearly demonstrate how the nominated individual has:

- ✓ Made a **positive impact** on the profession
- ✓ Demonstrated **integrity and professionalism** in their employment and voluntary activities
- ✓ **Promoted civil engineering** to those outside the profession (this may include the general public, young people and/or other professionals)
- ✓ Sought to develop a **culture of fairness and inclusion**, ensuring all team or project members are valued
- ✓ Used their enthusiasm to **inspire and motivate** colleagues to excel
- ✓ Developed **innovative practices** or ways of working that have had a **tangible impact** on project effectiveness and/or sustainability

↓ Form starts here ↓

Award category (choose one)	APPRENTICE of the Year	GRADUATE of the Year
<b>Name of NOMINEE</b>		
ICE Membership number		
Email address		
Job title		
Organisation		
<b>Name of NOMINATOR</b>		
Email address		
Job title		
Organisation		
Relation to nominee		

## ■ NOMINEE

Please describe how you meet the judging criteria (maximum 500 words):

## ■ NOMINATOR

### Why are you nominating this person? (maximum 500 words)

Explain how the individual you are nominating meets the judging criteria and highlight any other factors you consider relevant for assessment.

## SUBMISSION CHECK LIST

(tick when completed)

**Avoid** using technical language

Explain how you have met all six of the **key criteria**

Include **testimonials/references** from colleagues

Include **evidence** that supports the nomination (using text, graphics and images, as appropriate)

### KEY CRITERIA SUMMARY

- ✓ Made a **positive impact** on the profession
- ✓ Demonstrated **integrity and professionalism** in their employment and voluntary activities
- ✓ **Promoted civil engineering** to those outside the profession
- ✓ Sought to develop a **culture of fairness and inclusion**
- ✓ Used their enthusiasm to **inspire and motivate** colleagues to excel
- ✓ Developed **innovative practices** with **tangible impact** on project effectiveness and/or sustainability

## CONDITIONS OF ENTRY

- A. Entrants must ensure that **information provided in the entry is correct and approved** as necessary. ICE South West accepts no responsibility for the publication of inaccurate information supplied with the entry.
- B. **All images submitted must clearly show copyright and crediting details**, otherwise ICE South West will assume that none are needed.
- C. **The decision of the Judging Panel is final.** Judges have absolute discretion to reject any entry which does not comply with the requirements of the rules.
- D. **Feedback on entries will not generally be given** except in exceptional cases and at the discretion of the judges.
- E. **By applying for this award, you give permission** for ICE South West and its project partners to contact you regarding participation in relevant ICE South West projects and initiatives to showcase inspirational engineers.

## AGREEMENT

**I declare that I have read, understood and agree to the conditions of entry listed above.**

(please tick box)

Name (print clearly)

Date

Signature

Should you have problems with signing the form electronically, please print off this document/page, sign it and email it back to [ice.southwest@ice.org.uk](mailto:ice.southwest@ice.org.uk).