

# About your interview

You will know when you are being interviewed and by whom by Friday 1 September 2023. If you have not been contacted by this date by one of your companies you should check with [quest.awards@ice.org.uk](mailto:quest.awards@ice.org.uk) So you should have all your interviews scheduled at this point and have returned your confirmation form with scanned evidence of your university acceptance and exam results.

## What happens during interview week

Interview week will be **Monday 4 September – Friday 8 September 2023**.

Your interview will last 25 minutes. The companies use different software for online interviewing but it will probably be something like Teams, Skype or Zoom. If you would have difficulties using these softwares (technical or medical – e.g. visual impairment) is perfectly acceptable for you to ask the company to carry out a telephone interview instead. In the event of a technical issue that cannot quickly be resolved which disrupts the interview, the interviewer will call you on the telephone.

Also, if they try to arrange an interview at a time when you have another interview it is okay for you to ask them for a different time. They will be asked to respect that.

But, please do try and keep that week as free as possible to allow for flexibility.

You can find more practical tips on interviewing online on the Indeed jobs website: [indeed.com/career-advice/interviewing/online-interview-tips](https://www.indeed.com/career-advice/interviewing/online-interview-tips)

## How to prepare for interviews

In the meantime, we strongly recommend you do the following:

1. Re-read your application form and make sure you are familiar with it as you may be asked to elaborate on certain points.
2. Research the companies that are interviewing you and make sure you know the difference between the types of civil engineering companies/organisations taking part such as contractors, consultants and clients.
3. Research the Institution of Civil Engineers (ICE), and its role for civil engineers and the wider society. Please visit [ice.org.uk](https://www.ice.org.uk)
4. Familiarise yourself with the different pathways to becoming professionally qualified.
5. Consider the attributes we are looking for in QUEST scholars such as leadership skills, aptitude for teamwork, ambition, initiative, strength of character and determination. Think of examples of how and when you have displayed these attributes.

## Important things to note

If you wish the sponsor company to be made aware of any specific learning difficulty or disability you have which require some adjustment to your interview(s), please let them know when they contact you for interview. If you would rather we let them know then please do ask us to do via [quest.awards@ice.org.uk](mailto:quest.awards@ice.org.uk)

If you are awarded a scholarship you will be expected to:

- Submit an Annual Report to QUEST each year of your study advising of your exam results, details of your work placement, experiences on your course etc.
- Take part in three activities each year to promote the ICE/QUEST/civil engineering with a focus on encouraging the next generation into the industry. This can be in the form of joining the STEM Ambassador program helping us to inspire young people into civil engineering careers or other volunteer role. See [Volunteering with ICE | Institution of Civil Engineers \(ICE\)](#) to find out more.
- If you are sponsored by a company/organisation, you will work for your sponsor company for eight weeks each summer with the expectation that you will join them when you graduate. (If you work in contracting, you will need to be flexible as to where you travel to, such is the nature of the industry).
- If you are awarded a non-company sponsored scholarship (there are very few of these available) the expectations and funding are all the same, except you will need to source your own summer work placements each year.
- Strive for all-round excellence in your studies, on your placements, in your communication with the QUEST and your sponsor company (if applicable). Striving for excellence includes you intending to move through to becoming professionally qualified.