

PROJECT AWARDS

These awards recognise outstanding civil engineering achievement, innovation and ingenuity in the South West of England.

Please read through the application pack (*Call For Entries*) before filling in this form and direct any queries by email to ICE South West.

To fill in this form use Acrobat Reader for best results ([download here](#)) before saving and returning it.

↓ Form starts here ↓

ENTRY FORM

STEP 1—By Thursday 28 March 2024, CONFIRM your intention to submit an entry via email to ice.southwest@ice.org.uk. Include the title and location of each project, year of construction and the name, role and contact details of the lead company.

STEP 2—COMPLETE all sections of this form.

STEP 3—By 5pm on Tuesday 30 April 2024, SUBMIT the signed form along with the required materials to ice.southwest@ice.org.uk.

1—NOMINATED PROJECT DETAILS

Name of PROJECT

Full address of project including postcode

Date of completion

Website link to the project

Project VALUE

Overall cost of the project

Cost of this phase of the project

Select the relevant CATEGORIES

Project VALUE (choose one)

Under £10 Million

Over £10 Million

Project TYPE (choose one)

New Build

Re-engineered

2—PROJECT TEAM CONTACT DETAILS

Lead company/organisation entering the awards:

Name of APPLICANT

Job title

Phone number

Email

Company/organisation

Company's role in project

Company address

Lead company Press Office/Communications contact:

Name of Communications CONTACT

Job title

Phone number

Email

3—NAMES OF ALL KEY PARTNERS (e.g. client, consultants, contractors, architects etc.)

NAME Contact 1

Company/organisation

Company's role in project

Company address

Phone number

Email

NAME Contact 2

Company/organisation

Company's role in project

Company address

Phone number

Email

NAME Contact 3

Company/organisation

Company's role in project

Company address

Phone number

Email

NAME Contact 4

Company/organisation

Company's role in project

Company address

Phone number

Email

Please continue on a separate page if necessary.

4—PROJECT SUMMARY

In less than 200 words, **DESCRIBE** the main aspects or highlights of the project (or project phase), explaining how the **judging criteria have been met and highlighting any other aspects considered relevant for assessment:**

Refer to the application pack (p4) for full eligibility and judging criteria.

■ KEY CRITERIA SUMMARY

- ✓ **Innovative design**, construction and use of technology
- ✓ **Sustainability, climate resilience, a commitment to carbon reduction** and the UN Sustainable Development Goals (UNSDGs)
- ✓ **Excellence in project management** and financial control
- ✓ Exemplary **health and safety** record
- ✓ Inclusion of **environmentally sustainable practices**
- ✓ **Teamwork** and inclusion
- ✓ **Positive impact** on the region

5—INNOVATIVE DESIGN, CONSTRUCTION AND USE OF TECHNOLOGY

In less than 200 words, **EXPLAIN** how the project demonstrates innovation and creativity, highlighting new ideas, streamlined processes or effective use of technologies:

6—SUSTAINABILITY, CLIMATE RESILIENCE AND A COMMITMENT TO CARBON REDUCTION

In less than 200 words, **DESCRIBE** how the project meets the **UNSDGS** and seeks to reduce carbon emissions. **OUTLINE** any measures to mitigate the impacts of climate change and/or improve biodiversity:

7—EXCELLENCE IN PROJECT MANAGEMENT AND FINANCIAL CONTROL

In less than 200 words, **EXPLAIN** the measures taken for the project to meet deadlines and budgets:

8—EXEMPLARY HEALTH AND SAFETY RECORD

In less than 200 words, **DESCRIBE** what actions were taken to instil a culture of health and safety, minimise accidents and include (if any) how many serious accidents occurred:

9—TEAMWORK AND INCLUSION

In less than 200 words, **DESCRIBE** how the project has embedded a culture of fairness, inclusion and respect within the workplace and a commitment to corporate social responsibility and/or social value:

10—POSITIVE IMPACT ON THE REGION

In less than 200 words, **DESCRIBE** how the project has improved public spaces, engaged communities and/or made positive impacts on social and natural environments:

11—MORE PROJECT INFORMATION

In less than 500 words, **DESCRIBE** any further project information you would like drawn to the attention of the Judging Panel:

12—PEOPLE’S CHOICE AWARD SUMMARY

In less than 100 words, **addressing the general public in clear and accessible language**, **HIGHLIGHT** how your project has delivered a positive impact for the local and/or regional community:

13—PRESS RELEASE FORM

List your local newspaper(s) here:

-
-
-
-
-

In 30 words, **SUMMARISE** the core achievements of the project:

In less than 30 words, **DESCRIBE** what was the main challenge faced or solved by this project, e.g. traffic congestion, flooding etc.

14—TOP PROJECT FACTS

Provide 3 **SHORT FACTS** (up to 25 words each) **about the project which the public might find fascinating or impressive:**

SUBMISSION CHECK LIST

(tick when completed)

Completed application form incl. signed agreement on next page

PowerPoint presentation (maximum 10 slides)

Up to 10 **high-resolution images** (photographs and/or drawings; **size guide** 3500px wide / 5MB / 300dpi) plus video files showcasing your project.

Application fee if applicable

COMPLETE this form by **SIGNING THE AGREEMENT** on the next page, then **SUBMIT YOUR APPLICATION via email or Wetransfer** to ice.southwest@ice.org.uk.

CONDITIONS OF ENTRY

A. **Fill in and sign the application form**, confirming that any negative publicity or health and safety concerns have been declared and addressed on the entry form. If your project is shortlisted, you should update the judges on any developments during the site visits.

B. Projects or project phases must have been **constructed within the ICE South West region and completed** between 1 January and 31 December 2023. Any phase of a project may be submitted but must be sufficiently implemented to be appraised. Projects of all sizes are welcomed, including temporary or emergency schemes.

C. **Entrants must give full details of all project team partners** (contractors, consultants etc.) and ensure that the information provided in the entry is correct and approved as necessary. ICE South West accepts no responsibility for the publication of inaccurate information supplied with the entry.

D. **ICE South West will use the contact details provided** to communicate with project partners as necessary.

E. **Entry is conditional on entrants agreeing to cooperate** with ICE South West in obtaining publicity for their schemes, which may include allowing media access to sites and spokespeople.

F. **Submission of an entry is taken to imply the granting of permission to publish all submitted details** including material and images of the successful schemes. Material relating to successful entries will be retained for publicity and archive purposes.

G. **All images and videos submitted must clearly show copyright and crediting details**, otherwise ICE South West will assume that none are needed.

H. **Judges must be allowed reasonable access** to inspect shortlisted projects (accompanied by a filmmaker) on either **11 or 12 September 2024**. During the site visit, judges should be able to speak to the client and a community representative (where applicable).

I. **The decision of the Judging Panel is final**. Judges have absolute discretion to reject any entry which does not comply with the requirements of the rules.

J. **Feedback on entries will not be given** except in exceptional cases and at the discretion of the chair of judges.

K. **By applying for this award, you give permission** for ICE South West and its project partners to contact you regarding participation in relevant ICE South West projects and initiatives to showcase inspirational engineering.

AGREEMENT

I declare that I have read, understood and agree to the conditions of entry listed above.
(please tick box)

Name (print clearly)

Date

Signature

Should you have problems with signing the form electronically, please print off this document/page, sign it and email it back to ice.southwest@ice.org.uk.