

Ikigai 2024 competition terms and conditions

Award eligibility

The competition is open to teams of two, one of whom must be under 18 and one over 18, based in the UK.

Each entry must be submitted before the deadline of 23:59 on Tuesday 24 September 2024.

A parent, guardian or other responsible adult should submit the entry on behalf of entrants by emailing it to ikigai2024@ice.org.uk or via WeTransfer to ikigai2024@ice.org.uk.

You should include the following details with your submission:

1. Title of your submission
2. Entrants' names
3. Entrants' ages
4. Relationship between entrants:
5. Location
6. Category
7. Contact number

You may also include some commentary with your submission in the body of your email.

This data will be processed safely and securely in line with ICE's data privacy policy, as described below.

Entries must be submitted as one file - with video and imagery embedded.

Entries submitted after the closing date may not be eligible.

For the video category, there are no criteria which specify the type or style of video, but it must not contain unlicensed or copyrighted material.

The ICE is not responsible for any entries that are not received or arrive as corrupted files.

The ICE is also not responsible for informing the entrant's parent, guardian or responsible adult in the case of non-delivered or corrupted files.

All submissions which meet the eligibility criteria will be judged by a panel of judges.

The decisions of the judges will be final.

Parents, guardians or responsible adults are required to ensure that entrants have parental permission for inclusion in the competition, appearances in audio and video content of the competition and subsequent promotion and publicity of winning entries on the ICE's digital communication channels, including social media.

Prizes

All entrants who are shortlisted to present their entries at the award ceremony at the ICE's HQ at One Great George Street (OGGS) in London will receive a certificate of achievement and an ICE goody bag containing promotional items.

Travel costs of up to £100 will be reimbursed for each team of two.

One winning team of two in each of the five categories will be chosen by judges in advance of the award presentation ceremony and notified as soon as possible ahead of the event.

The over 18 on winning teams must also be the responsible adult who accompanies the under 18 to OGGS, and if that person is not the parent or guardian must obtain the consent of the parent or guardian to act as the responsible adult.

Winners of each category will receive a cash prize of £500 and a trophy.

No alternative prizes will be offered.

Additional prizes may be offered at the ICE's discretion.

The ICE reserves the right to amend or alter the advertised prizes and terms and conditions of the competition if necessary.

The judges' decision is final.

Winners will be notified by 4 October 2024.

Publicity

The parent or guardian of winners and finalists will be asked to consent to publicity following the decision of the competition judges.

Publicity will include, but not be limited to, a news story on the ICE website ice.org.uk and a post on the ICE's social media channels.

If consent is not given from one or more prize-winners, only the age of the entrant(s) for whom consent isn't given, and the entry itself will be published.

The ICE reserves the right to use in full or part all videos and other media (pictures, photos, poems) submitted to the competition for publicity and promotional usage.

Institution of Civil Engineers Privacy Policy

This Privacy Policy sets out how the Institution of Civil Engineers ("ICE", "we", "our", "us",) collects and uses the Personal Data of entrants ("you", "your") [who are registered to take part in the ICE Ikigai 2024 arts festival ("Competition")]

Data Controller

ICE is the data controller and responsible for your personal data. We have appointed a data protection officer ("DPO") who is responsible for overseeing questions in relation to this privacy policy. If you have any questions about this privacy policy, including any requests to exercise your legal rights, please contact the DPO using the details set out below:

Institution of Civil Engineers
One Great George Street
Westminster



London
SW1P 3AA
Telephone 0207 665 2146
Email: dataprotection@ice.org.uk

Personal data

Personal data means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

We will collect, use, store and share, the following items of personal data about entrants and their parent, guardian or responsible adult:

1. Entrant's name
2. Entrant's age
3. Location and country
4. Your name
5. Your relationship to entrant
6. Contact number

How is your personal data collected?

We will collect your data and that of the entrant on behalf of whom you are submitting the entry via email and store it for the purposes of administering this competition and publishing publicity for the competition.

If you fail to provide your data

Taking part in the Competition and, if relevant, receiving an award, are conditional on us having been provided with your personal data as referred to above.

If you have not indicated to us, that you accept the terms of this privacy policy, then you will not be able to take part in the Competition.

Purposes for which we use your personal data

We will use your personal data, where it is necessary for our legitimate interests and your interests and fundamental rights do not override those interests. The table below sets out how we use your personal data and our legitimate interest in doing so.

We do not use your personal data to contact you directly, or to direct any form of marketing to you.

Personal Data	How we use it	Legitimate interest
Entrant's name Entrant's age Location and country	To register the entrant as a participant in the Competition and to enable the entrant to take part in the Competition [and, if relevant, to award any prize to the entrant].	We regard this as necessary for our legitimate interests, in order to identify and distinguish between, participants.

Parent / guardian / responsible adult's name Parent / guardian / responsible adult's relationship to entrant Parent / guardian / responsible adult's contact number	To confirm that the entry has been received by a person who is able to provide consent for the entrant to enter the competition and consent to the publicity outlined in the Publicity section of this Terms and Conditions document	We regard this as necessary for our legitimate interests, in order to fulfil the purpose of this competition and promote the work of the ICE.
Your name, date of birth and your hometown at the time of your participation in the Competition.	To share the news story about winners and finalists on the ICE website and to promote the winners and finalists on ICE social media channels.	We regard this as necessary for our legitimate interests, in order to identify and distinguish between, participants

Change of purpose

We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If you wish to get an explanation as to how the processing for the new purpose is compatible with the original purpose, please contact us.

Please note that we may process your personal data without your knowledge or consent where this is required or permitted by law.

Data retention

We will retain your personal data for a period of three consecutive years, after which it will be securely deleted.

We may retain your personal data for a longer period if required by law, or in the event of a complaint or if we reasonably believe there is a prospect of litigation with your and/or involving your personal data.

If you successfully exercise your right to ask us to delete or remove your personal data:

Prior to the end of the Competition, then you may not be permitted to complete in the Competition;
 Prior to any awards being handed out, then you may not be able to receive an award (if relevant).

Your rights in relation to your data

You have the right to:

Request access to your personal data. If you wish to request copies of your personal data please contact the Data Protection Officer at the address above.

Request us to have your data rectified if it is inaccurate or incomplete.

Request us to delete or remove your personal data if there is no reason for us to continue to process it. You also have the right to ask us to delete or remove your personal data where you have successfully exercised your right to object to processing (see below), where we may have processed your personal data unlawfully or where we are required to erase your personal data to comply with local law. Note, however, that we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.

Object to the processing of your personal data where we are relying on a legitimate interest and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms. In some cases, we may demonstrate that we have compelling legitimate grounds to process your personal data which override your rights and freedoms.

Request the restriction of the processing of your personal data. You can ask us to suspend the processing of your personal data:

- (a) if you want us to establish the data's accuracy;
- (b) where our use of the personal data is unlawful but you do not want us to erase it;
- (c) where you need us to hold the personal data even if we no longer require it as you need it to establish, exercise or defend legal claims;
- (d) if you have objected to our use of your data but we need to verify whether we have overriding legitimate grounds to use it.

Lodge a complaint about the data controller with the ICO.

Further details about GDPR and your rights under GDPR can be found at the ICO's website at <https://ico.org.uk>.