

Learning Society Committee terms of reference

Introduction

The ICE's purpose is to improve lives by ensuring that the world has the engineering capacity and infrastructure systems to allow our planet and those who live on it to thrive. The ICE 2030 Strategy sets out three core themes to help empower the profession to deliver infrastructure that is safe, inclusive, resilient and digitally enabled: To remain a **trusted** profession; to develop **sustainable** solutions for a thriving planet; and the **intelligent** use of technology.

The ICE's commitment to the UN SDGs requires every part of the Institution to align with these goals. As an independent charity with global membership, the ICE can leverage expertise from all parts of the world and convene forums to share experiences. We do this as a trusted partner and a commitment to work together with national and international organisations when our aims are aligned.

Every part of the ICE Plan will be tested against the strategic outcomes of decarbonisation, building resilience, transforming productivity and embedding the engineering fundamentals of knowledge, insight and ethical understanding.

The Trustee Board, responsible for the leadership and management of the institution and accountable for all its activities, will drive the strategy. It delegates delivery to the Learning Society Committee (LSC), which in turn delegates to the ICE's knowledge community. Each of these programmes will be led by a senior member, supported by project-based task and finish groups as appropriate, with contributions drawn from knowledge networks and associated Specialist Knowledge Societies.

Purpose

The key role of the LSC is to monitor the effectiveness of the ICE's knowledge programmes and services, with particular reference to the impact of what is produced. The LSC will routinely review, every year, how the ICE's reports and recommendations have been incorporated into day-to-day institutional business, and how they have been implemented by the membership and the industry.

Trustees will determine the specific outcomes to be achieved from each programme, as articulated in the ICE Plan. The Trustee Board will provide oversight and guidance and it is for the LSC to determine how each programme and service will be run. The LSC will also be responsible for the production of the ICE's

annual State of the Nation report and development of the lessons learned programme.

The LSC is required to monitor the progress of each programme and report the performance of the dispute resolution service, library service, Windsor Leadership Programme, Research and Development Fund, secretariat and events management for Specialist Knowledge Societies and Supranationals including the World Federation of Engineering Organizations (WFEO) and Commonwealth Engineers' Council (CEC) and programme management of the Infrastructure Client Group.

Governance

The LSC is responsible to the Trustee Board for the ICE's learning society functions. The LSC has formal delegated responsibility for the ICE's knowledge activity programme in support of the ICE Plan.

The LSC shall support the delivery of the ICE Fairness, Inclusion and Respect (FIR) Action Plan, where applicable.

The LSC shall work towards/show leadership with regards to the goals set out in the ICE Decarbonisation Position Statement and instruction in the ICE Carbon Management Plan.

Operation

Function

The LSC will meet on a quarterly basis to agree, review and feedback on the knowledge programme and services, and resource allocation, providing strategic direction to knowledge activities.

Composition of Committee

The LSC is chaired by the Trustee who holds the portfolio of Learning Society and is composed of following members as a minimum:

- Deputy Chair
- Two members of ICE Council
- Decarbonisation, Resilience and Engineering excellence leads
- The Chair of the ICE Research Development and Enabling Fund Committee
- At least three members representing key stakeholder groups
- Professionalism Panel representative
- ICE President's Future Leaders (PFL) representative
- Further members or leads of each of the programmes and services with specialist knowledge may be invited with the consent of the chair

Secretariat is provided by the Knowledge Services Director or delegated deputy.

Term of Service

- Members serve for an initial term of three years and may be re-appointed for a second consecutive term.
- The PFL representative will serve for the presidential year
- Members who do not attend three consecutive meetings without a reasonable explanation may be asked to stand down from the LSC.

Meetings

- It is expected that LSC will meet at least four times a year, two of which will make use of remote meeting technology.
Quorum: At least five LSC membership plus the Chair or their delegated deputy.

Reporting

The LSC should submit and/or present an annual report to the Trustee Board on Learning Society activities, focusing on the outcomes of each knowledge programme.

Other

At least once a year, the Committee should review its own performance and terms of reference to ensure it is operating at maximum effectiveness and implement any changes it considers necessary to the Trustee Board for approval.

Resource

The LSC is supported by the Knowledge Services Director. Senior staff members attend the LSC.